

VESSEL TRAFFIC CONTROLLER

Strategically located on the western Gulf of Mexico, Port of Corpus Christi (PCC) is the fourth largest port in the United States in total tonnage. With a straight, 45' deep channel, the PCC provides quick access to the Gulf, the United States inland waterway system and the world beyond. Port Corpus Christi is an economic catalyst in the South Texas region which has generated thousands of jobs. At this time, we are seeking another energetic member to join our Harbormaster's Office.

Are you the one for us?

We are looking for a professional and reliable individual to monitor and maintain all records on vessel movements in the harbor. Duties include:

- Compiling and reporting data regarding vessels, cargo, damages, personnel and facility utilization.
 - Providing clear communication by telephone, 2-way radio, email and/or in person, and notifying of vessel arrivals from the US Coast Guard to the ship agents. Monitoring VTIS systems, CCTV monitors and coordinating with appropriate vessel agents, towing companies, line handlers, pilots association, PCC police and other maritime personnel for all vessel movements within PCC jurisdiction.
 - Coordinating all berth assignments, and coordinating with stevedores, railroads, agents and other maritime personnel to facilitate the timely and efficient movement of cargo.
 - Providing proper information to all PCC users in a courteous manner.
 - Communicating as required with Coast Guard on vessel traffic and PCC operations.
 - Compiling and reporting all information required for billing; entering required data daily into PCC computer system concerning billing and vessel activity; editing reports, verifying data for accuracy.
 - Maintaining FCC radio log. Providing communication and coordination with all vessels regarding navigation assistance and traffic movements, harbor locations, weather changes, harbor or channel emergencies, channel closures, and any vessel requirements. Recording all incidents in log.
 - Monitoring vessel specifications at various locations in ship channel, cargo loadings, transfers and discharges for compliance with PCC rules and regulations.
 - Providing communication for the PCC with PCC users, Coast Guard, C.C. Oil Spill Association, PCC Police, Refinery Terminal Fire Company and other agencies as required during emergency situations.
 - Making independent decisions regarding vessel movement and berth assignments as required.
 - Providing a written and or verbal rundown of all events, ETAs, ETDs, shifts, (events will be rig movements, channel closures, etc.) creating a smooth transition from one shift to the next.
 - Working a 12 hour rotating shift, 4 days on and 4 days off including nights, weekends and holidays. Must be flexible in responding to work demands and may be required to work additional 12 hour shifts as needed.
 - Functioning in pre or post-disaster preparedness as a Tier 1 employee.
 - Adhering to PCC policy, promoting safety awareness and environmental consciousness and maintaining good employee relations.
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- Performing functions in an accurate and professional manner, maintaining an acceptable level of competence, composure and professionalism.
- Performing related duties as assigned.

What else can you expect?

- General office environment, use of personal computer and standard office equipment, regularly required to sit, stand, walk, speak and hear; use hand to finger movements; frequently required to reach, and occasionally required to lift and/or move up to 10 pounds, stoop, kneel, crouch and crawl.

Do you have the following?

- High School diploma or equivalent.
- Ability to speak, read and write English; good keyboarding skills and use of computer terminals, and online reference resources.
- Must demonstrate an unaided hearing threshold of 20dB in each ear, following audiometric testing.
- Must possess demonstrated organizational skills, be multi-tasking and able to maintain professionalism and composure in a demanding work environment.
- Experience as radio operator or in Vessel Traffic Service (VTS) operations desired; experience and knowledge of port operations to include approaches, channel and port facilities also desired.
- Minimum two years experience in the type of administrative duties outlined above or acceptable equivalent experience.
- Good driving record with a valid driver's license.

Successful candidates will undergo a background investigation, audiometer test at the following thresholds 500 Hz, 1,000 Hz, 2,000 Hz and 3,000 Hz, drug test and must be **ELIGIBLE TO OBTAIN** a Transportation Worker Identification Card (TWIC) in accordance with 33CFR101.514.

Our employees enjoy a fabulous benefits package including:

- Competitive salary paid bi-weekly
- 457 Deferred Compensation plans
- Low cost Health, dental & vision insurance
- Paid leave (vacation/sick/holiday/bereavement)
- Flexible Spending Account
- TCDRS Retirement Plan
- Life insurance and LTD plans
- Educational Assistance Plan

Salary commensurate with experience, Non-Exempt

Apply online at www.portofcc.com or by contacting Workforce Solutions of the Coastal Bend at (361) 882-7491. Applications and resumes must be received by the PCCA Human Resources Department on or before August 17, 2017.
