



SENIOR ENVIRONMENTAL SPECIALIST



PORTCORPUSCHRISTI®



SENIOR ENVIRONMENTAL SPECIALIST

Port Corpus Christi (PCCA) is currently seeking an energetic individual to assist with the long term strategic mission of the PCCA relative to environmental compliance. The qualified individual will join a team of professionals dedicated to leading and managing PCCA's environmental initiatives.

» SENIOR ENVIRONMENTAL SPECIALIST:

- » Monitors and ensures compliance with applicable environmental regulatory requirements (federal, state and local) for PCCA facilities and properties; assists with development and implementation of needed environmental management programs
- » Conducts routine field inspections and compliance audits of PCCA facilities, properties, and tenant facilities as necessary for ensuring environmental compliance and maintains appropriate documentation of such inspections
- » Implements applicable federal, state, and local agency requirements concerning environmental compliance for PCCA and tenant operations on PCCA property
- » Conducts research into federal, state, and local environmental requirements as it pertains to existing PCCA facilities, properties, and tenant facilities to make an applicability determination and/or develop appropriate programs and procedures for compliance purposes
- » Collects and interprets technical/analytical data, researches environmental issues with respect to regulatory criteria, and prepares documentation for appropriate distribution (internal and external)
- » Promotes PCCA interests during spill response efforts ensuring that spills on PCCA property are adequately cleaned up and obtains appropriate documentation of such efforts. Includes after hours' spill callout on a rotating basis
- » Maintains inspection findings and documentation of tenant compliance in GIS and Docuware
- » Develops, implements, and reports annual tenant environmental compliance through a scorecard system
- » Provides oversight and responsibility for implementation and maintenance of PCCA's Tenant Audit Program, including conducting routine tenant audits, finding resolution on identified environmental issues, and conducting follow up audits when warranted. Also includes responsibility for setting appropriate environmental baselines at the start of new leases
- » Represents PCCA interests, coordinates and provides relevant documentation and records during inspections and audits by agency personnel
- » Assists with development of training programs for PCCA users and tenants and conducting training for PCCA users and tenants
- » Assists with the organization and maintenance of the PCCA's environmental files, records, and reports, and with the PCCA's GIS
- » Attends various environmental conferences, seminars, meetings and events as needed to present or represent the PCCA's environmental compliance and stewardship efforts. Participates in designated environmental associations as directed to represent the PCCA's interests
- » Assists with the implementation of the PCCA's Environmental Policy throughout the PCCA
- » Adheres to all PCCA policies, promotes and adheres to the SEAPORT values, maintains good employee relations and encourages and fosters a helpful environment where teamwork prevails. Assists senior management and office staff where appropriate.
- » Functions in pre or post-disaster preparedness as a Tier 1 employee



CANDIDATE PROFILE

The preferred candidate for this position should be a detail-oriented and thorough individual with a focus on maintaining optimal integrity in support of the PCCA. They must possess the following:

» ESSENTIAL SKILLS:

EDUCATION & CREDENTIALS

- » Bachelor's Degree in Environmental, petroleum, or chemical engineering or physical or biological science or related field with emphasis on environmental studies
- » Ability to obtain and maintain a Transportation Worker Identification Credential (TWIC) during course of employment
- » Good driving record with valid driver's license

EXPERIENCE & JOB KNOWLEDGE

- » Minimum of 10 years of experience in positions requiring proficiency with the analysis and application of environmental regulations including air, storm water, waste, spill prevention and waste water
- » Experience exercising good judgement, diplomacy and tact when completing assignments and dealing with people
- » A working knowledge of AutoCAD, Microsoft Access, Microsoft Word, Microsoft Excel, GIS application and common regional databases
- » Experience in writing and preparing reports; proficiency in word processing, data research, spreadsheets and database programs; or acceptable experience

TECHNICAL SKILLS

- » Skilled in the application of environmental and technical concepts
- » Exceptional organizational and time management skills; detail oriented and creative
- » Ability to handle multiple tasks from inception to completion, work under deadlines, with ability to set priorities, take initiative and exercise sound independent judgment

- » Effective interpersonal, collaboration, and problem-solving skills
- » Professional, dynamic, energetic, positive outlook with "can-do" attitude, self-starter with ability to maintain confidentiality, tact, diplomacy
- » Ability to effectively speak with PCCA staff, stakeholders and public
- » Ability to prepare clear, concise reports, notes, correspondence and other written materials and to review, revise and edit materials
- » Ability to perform research, evaluate alternatives and provide recommendations
- » Proficiency in MS Office, including Word and Excel, Outlook and other related applications
- » Ability to operate standard office equipment and drive a lightweight highway vehicle to meetings and work-related events. A valid driver's license required
- » Ability to understand, interpret and apply PCCA policies, SEAPORT values, state/federal laws

ESSENTIAL PHYSICAL JOB FUNCTIONS

- » Ability to perform essential job functions, including but not limited to frequent standing, walking, sitting, speaking or hearing, typing and occasional reaching, stooping, kneeling, lifting and/or moving up to 20 pounds with or without reasonable accommodation
- » Ability to work in a general office environment, with some exposure to the elements when visiting worksites
- » Ability to operate light-weight highway vehicles and standard office equipment and to work the requisite hours to fulfill position objectives, including evenings and/or weekends, as needed



» COMPENSATION & BENEFITS:

Our employees enjoy a fabulous benefits package including:

- » Competitive salary paid bi-weekly
- » Texas County & District Retirement System (TCDRS) retirement plan
- » 457 deferred compensation plans
- » Flexible Spending Account
- » Low-cost, high quality benefit package, health, dental & vision plan with on-site wellness program
- » Paid leave (vacation/sick/bereavement)
- » Eleven paid holidays
- » Volunteer Time Off
- » Health club benefit
- » Tuition reimbursement
- » Passes to local venues, such as the Texas State Aquarium and the USS Lexington Museum

Salary commensurate with experience.

APPLICATION PROCESS

Interested and qualified candidates may apply online at www.portofcc.com or by contacting Workforce Solutions of the Coastal Bend at (361) 882-7491. Applications and resumes must be submitted to the PCCA Human Resources Department on or before November 16, 2018 4pm CST.

PCCA leadership will review submittals and only the most qualified candidates will be invited for a meeting to further discuss the Sr. Environmental Specialist position. The successful candidate will undergo a background investigation and must be ELIGIBLE TO OBTAIN a Transportation Worker Identification Card (TWIC) in accordance with 33CFR101.514.

PCCA is an Equal Opportunity Employer



ABOUT PORT CORPUS CHRISTI

It is the mission of Port Corpus Christi to leverage commerce to drive prosperity. The Port’s vision is “to be the energy Port of the Americas.” It has already achieved that status as the 4th largest Port in the United States in total tonnage.

WHO WE ARE

- » > 100 million revenue tons in 2017 (4th in nation)
- » > 85,000 Port related jobs with 200 + Employees
- » > \$335 Million State and Local Tax Revenue
- » Over 25,000 acres under management
- » Public Corporation and Texas Political Subdivision
- » 10-Year \$1 Billion Capital Investment Project

IN THE LAST DECADE

- » Significant Diversification of Cargo & Customers
- » Operating Revenues of Nearly \$100 Million
- » Total Assets in Excess of \$700 Million
- » Capital Expenditures in Port Infrastructure exceed \$100 Million annually
- » Environmental Investments > \$25 Million



PCCA facilitates goods movement all over the world; from petrochemical to agriculture; from wind components to hot briquette iron.



PCCA is a recognized leader in environmental initiatives and stewardship.



PCCA's Engineering Services Department is responsible for execution on over \$700 million in capital projects over the next decade.



PCCA is protected by a state-of-the-art security department, with a fully sworn police force



PCCA operations are guided by an Environmental Management System, ISO 14001, providing environmental awareness and protection of assets.



PCCA is governed by a seven-member board with appointees from the City of Corpus Christi, Nueces County and San Patricio County.



THE CORPUS CHRISTI REGION

Corpus Christi is a coastal city in South Texas with a temperate climate and friendly people. The region features miles of shoreline and abundant outdoor recreational opportunities, numerous festivals, entertainment venues and culinary options. A strong local workforce is bolstered by exceptional higher education opportunities at Texas A&M University Corpus Christi and through the Del Mar College System. With a metropolitan area of nearly half a million people, the city is packed with modern amenities and traditional comfort.

