



JANITORIAL SERVICES WORKER



PORT CORPUS CHRISTI®



JANITORIAL SERVICES WORKER

Port Corpus Christi (PCCA) is currently seeking a self-motivated individual to perform cleaning services including the cleaning of offices, restrooms, breakrooms, floors, glass, fixtures, furniture and appliances in office buildings, guard posts, dock houses, maintenance facilities and operational facilities.

JANITORIAL SERVICES WORKER

- Cleans offices, restrooms, break rooms, floors, glass, fixtures, furniture and appliances for all office buildings, guard posts, dock houses, maintenance facilities and operational facilities
- Vacuums and shampoos carpeted floors; mops and polishes tile, vinyl and other hardwood floors
- Cleans sinks, commodes, urinals and other fixtures in restrooms
- Cleans and polishes glass and mirrors; cleans windows indoors and outdoors
- Empties trash cans into dumpster, and empties recycle receptacles into special containers
- Empties large trash cans at docks and other outdoor facilities
- Ensures restrooms and break rooms are adequately stocked daily and restocks supplies such as paper towels, soap and toilet paper when needed
- Cleans tables, counter-tops, dishes, sinks, microwave ovens, stoves, refrigerator and other appliances in break rooms
- Assists with clean-up of facilities after special, extreme and/or catastrophic events
- Provides assistance to other employees to achieve maximum departmental efficiency
- Functions in pre- and post-disaster preparedness as a Tier 1 employee and under special circumstances assists maintenance staff with essential functions such as boarding up and tying down facilities/structures in preparation of storms and other potential disasters
- Promotes a culture cultivating PCCA SEAPORT values, safety awareness and environmental consciousness, and complies with all applicable safety environmental procedures and regulations.
- Adheres to PCCA policy and maintains good, positive employee and customer relations and works towards a safe work environment
- Drives vehicle as needed and works required hours to fulfill position objectives



CANDIDATE PROFILE

The preferred candidate for the Janitorial Services Worker position should be a positive individual with a demonstrated record of effective customer service in meeting clients' needs. The successful candidate for this position must be willing to undergo a background check, post-offer physical and drug screen, as well as participate in random drug testing once employed. They must possess:

ESSENTIAL SKILLS

EDUCATION AND CREDENTIALS

- High school diploma or equivalent preferred
- Valid, current driver's license required
- Ability to obtain and maintain a Transportation Worker Identification Credential (TWIC) during course of employment
- Minimum six month's cleaning or janitorial experience or acceptable equivalent experience

EXPERIENCE & JOB KNOWLEDGE

- Proven proficiency in speaking, reading and understanding English
- Ability to carry out instructions furnished in written, oral or diagram form
- Must possess considerable judgment to safely and efficiently operate and maintain equipment
- Effective communication skills with ability to communicate clearly with co-workers and staff

ESSENTIAL PHYSICAL JOB FUNCTIONS

- Ability to perform essential job functions with or without reasonable accommodation, including but not limited to regularly standing, walking, speaking, reading or hearing, using hand to finger movements; frequently reaching and occasionally lifting and/or moving up to 50 pounds, stooping, kneeling, crouching or crawling, sitting, climbing or balancing or lower
- Ability to withstand exposure to adverse weather conditions, fumes, and/or airborne particles, possible exposure to high precarious places and/or risk of electrical shock. Moderate noise levels and moving mechanical parts are present. When visiting worksites, ability to wear personnel protective equipment, including hard hat, steel toed foot wear, eye and hearing protection when performing work functions
- Ability to operate a light-weight highway vehicle
- Ability to pass a physical exam, including drug screen



COMPENSATION & BENEFITS:

Our employees enjoy a fabulous benefits package including:

Competitive salary paid bi-weekly	Tuition reimbursement
Texas County & District Retirement System (TCDRS) retirement system	Passes to local venues, such as the Texas State Aquarium and the USS Lexington Museum
457 deferred compensation plans	Paid leave (vacation/sick/bereavement)
Flexible Spending Account	Eleven paid holidays
Low-cost, high quality benefit package including health, dental & vision plan	Volunteer Time Off, Wellness Program & Health Club benefit

APPLICATION PROCESS

The Interested and qualified candidates may apply online at www.portofcc.com or by contacting Workforce Solutions of the Coastal Bend at (361) 882-7491. Applications and resumes must be submitted to the PCCA Human Resources Department on or before December 18, 2018, 4pm CST.

PCCA leadership will review submittals and the most qualified candidates will be invited for a meeting to further discuss the position and will be evaluated on their English language skills. The successful candidate will undergo a background investigation and must be ELIGIBLE TO OBTAIN a Transportation Worker Identification Card (TWIC) in accordance with 33CFR101.514.



ABOUT PORT CORPUS CHRISTI

MISSION

Leverage commerce to drive prosperity

VISION

To be the energy Port of the Americas

WHO WE ARE

>100 million revenue tons in 2017 (4th in nation)

>85,000 Port related jobs with 200 + Employees

>\$335 Million State and Local Tax Revenue

Over 25,000 acres under management

Public Corporation and Texas Political Subdivision

10-Year \$1 Billion Capital Investment Project

IN THE LAST DECADE

Significant Diversification of Cargo & Customers

Operating Revenues of Nearly \$100 Million

Total Assets in Excess of \$700 Million

Capital Expenditures in Port Infrastructure exceed \$100 Million annually

Environmental Investments > \$25 Million

PCCA facilitates goods movement all over the world; from petrochemical to agriculture; from wind components to hot briquette iron.

PCCA is a recognized leader in environmental initiatives and stewardship

PCCA's Engineering Services Department is responsible for execution on over \$700 million in capital projects over the next decade.

PCCA is protected by a state-of-the-art security department, with a fully sworn police force

PCCA operations are guided by an Environmental Management System, ISO 14001, providing environmental awareness and protection of assets.

PCCA is governed by a seven-member board with appointees from the City of Corpus Christi, Nueces County and San Patricio County.



Corpus Christi is a coastal city in South Texas with a temperate climate and friendly people. The region features miles of shoreline and abundant outdoor recreational opportunities, numerous festivals, entertainment venues and culinary options. A strong local workforce is bolstered by exceptional higher education opportunities at Texas A&M University Corpus Christi and through the Del Mar College System. With a metropolitan area of nearly half a million people, the city is packed with modern amenities and traditional comfort.