



ENVIRONMENTAL PERMITTING SPECIALIST



PORT CORPUS CHRISTI®

connect with us: portofcc.com



People Move Our Port!

Port Corpus Christi (PCC) is currently seeking an energetic individual to assist with the long term strategic mission of the PCC relative to our environmental program. The qualified individual will join a team of professionals dedicated to promoting the PCC's environmental initiatives.

It is the mission of Port Corpus Christi to leverage commerce to drive prosperity. The Port's vision is "To be the energy Port of the Americas." As the **5th largest Port in the United States in total tonnage**, Port Corpus Christi, handles the goods of the world, from petrochemical to agriculture, and from wind components to iron. PCC is protected by a state-of-the-art security department, with a full police force and PCC operations are guided by the Environmental Management System, ISO 14001, providing environmental awareness and protection of assets. PCC is governed by a seven member board with appointees from the City of Corpus Christi, Nueces County and San Patricio County.

Who We Are

- Over 100,000,000 tons of Cargo in 2014 & 2015
- 66,000 Port related jobs with 200 + Employees
- \$319 Million State and Local Tax Revenue
- 22,000 acres
- Public Corporation and Texas Political Subdivision
- 10-Year \$1 Billion Capital Investment Project

In the Last Decade

- Diversification of Cargo
- Operating Revenues of Nearly \$90 Million
- Total Assets \$435 Million
- Capital Expenditures in Port Infrastructure \$261 Million
- Environmental Investments \$20 Million



The Corpus Christi Region

Corpus Christi is a coastal city in South Texas with a temperate climate and friendly people. The region, affectionately referred to as the Coastal Bend, features miles of shoreline and abundant outdoor recreational opportunities. Cultural and culinary delights abound with numerous festivals, entertainment venues and fresh seafood! The Corpus Christi area hosts millions of visitors annually. A strong local workforce is bolstered by exceptional higher education opportunities at Texas A&M University Corpus Christi and through the Del Mar College System. With a metropolitan area of nearly half a million people, Corpus Christi is a city packed with modern amenities and traditional comfort.

POSITION PROFILE

Under the general supervision of the Director of Environmental Planning & Compliance, this position is responsible for assisting with permitting and planning development in the PCC area, including all aspects of federal and state construction and operating permits and project authorizations. The Environmental Permitting Specialist:

- Conducts routine field inspections of PCC facilities, properties and project sites as necessary for ensuring compliance with permit conditions and reviews and maintains appropriate documentation of such inspections.
- Conducts appropriate research regarding federal, state, and local environmental agency requirements that involve the development of new facilities and property to determine applicability and permitting requirements.
- Prepares and submits appropriate environmental documents, plans, and permit applications, as required, for proposed development including, but not limited to, Army Corp of Engineers permits, Texas Commission on Environmental Quality air, storm water, and water quality permits, Texas State Historical Commission applications, and National Environmental Policy Act coordination.
- Coordinates agency approvals on permit applications and assists with public notice requirements when applicable.
- Prepares technical requirements and scopes of work for consultants; prepares, implements and manages professional service agreements and task orders with consultants.
- Coordinates with PCC staff and consultants during design of capital construction projects to ensure incorporation of conditions from permit authorizations and environmental impact assessments.
- Assists with organization and maintenance of the PCC's environmental files, records and reports and with GIS.
- Serves as a project manager on minor and major projects and reports to other staff and to commissioners as appropriate and necessary for project approval and implementation.

- Promotes PCC Interests during spill response efforts ensuring spills on PCC property are adequately cleaned and obtains appropriate documentation of such efforts. This includes after hours spill response on a rotating basis.
- Attends and participates, as a representative of the PCC, in various coastal resource management meetings whether local, state or federal.
- Follows PCC security, environmental and safety requirements and procedures.
- Adheres to PCC policy and maintains good employee relations; works with other PCC staff to achieve work goals and initiatives.
- Drives PCC vehicles to complete assigned tasks courteously and safely and follows applicable procedures for vehicle use.
- Works required hours to fulfill position objectives.
- Functions in pre or post-disaster preparedness as a Tier 2 employee.

While performing duties, this position regularly requires sitting, standing, walking, speaking or hearing, using hand to finger movements; frequently required to reach and occasionally required to lift and/or move up to 30 pounds, stoop, kneel, climb, crouch, or crawl.

CANDIDATE PROFILE

The preferred candidate for this position should be a results-oriented professional with a demonstrated track record in environmental permitting. Requirements for the position include:

ESSENTIAL SKILLS

Education & Credentials:

- Bachelor's Degree in Environmental, petroleum, or chemical engineering or physical or biological science or related field with emphasis on environmental studies.
- Ability to obtain and maintain a Transportation Worker Identification Credential (TWIC) during course of employment.

Experience:

- Minimum seven years of current experience in positions requiring proficiency with the analysis

ENVIRONMENTAL PERMITTING SPECIALIST



and application of environmental regulations including permitting.

- Skilled in the application of environmental and technical concepts
- Working knowledge of AutoCAD, Microsoft Access, Microsoft Word, Microsoft Excel, GIS application and common regional databases.
- Experience in the writing and preparation of reports; proficiency in word processing, data research, spreadsheets and database programs; or acceptable experience.

TECHNICAL & PROFESSIONAL SKILLS

- Ability to operate standard office equipment and drive a lightweight highway vehicle to meetings and work related events. A valid driver's license required.
- Ability to define issues, perform research, evaluate alternatives and develop sound, independent conclusions and recommendations.
- Ability to work well within a fast-paced environment, tight deadlines, and a multitude of projects and changing priorities.
- Proven organizational and planning skills; ability to set priorities, take initiative and exercise sound independent judgment.
- Ability to understand, interpret, explain and apply PCC policies, state and federal laws.



COMPENSATION & BENEFITS

Our employees enjoy a fabulous benefits package including:

- Competitive salary paid bi-weekly
- Texas County & District Retirement System (TCDRS) Retirement Plan
- 457 Deferred Compensation plans
- Flexible Spending Account
- Low cost Health, dental & vision insurance with on-site wellness program
- Life insurance and Long-Term Disability plans
- Paid leave (vacation/sick/bereavement)
- Ten paid holidays
- Educational Assistance Plan
- Health Club Benefit
- Tuition Reimbursement
- Passes to local venues, such as the Texas State Aquarium and the USS Lexington Museum

Salary commensurate with experience.

APPLICATION PROCESS

Interested and qualified candidates are encouraged to apply online at www.portofcc.com or by contacting Workforce Solutions of the Coastal Bend at (361) 882-7491. Applications and resumes must be submitted to the Human Resources Department on or before October 11, 2017.

PCC leadership will review submittals and only the most highly qualified candidates will be invited for a meeting to further discuss the Environmental Permitting Specialist position. The successful candidate will undergo a background investigation and must be ELIGIBLE TO OBTAIN a Transportation Worker Identification Card (TWIC) in accordance with 33CFR101.514.

PCC is an Equal Opportunity Employer

