

EHP Review Packet

To begin the EHP review process, the grantee must prepare an EHP review packet consisting of all relevant EHP information and documentation. To assist with preparing an EHP review packet, the grantee is encouraged to complete the Environmental and Historic Preservation Screening Memo (EHPSM). The EHPSM contains a series of questions to help streamline data gathering efforts. The EHPSM is also intended to guide the grantee in the completion and submittal of a sufficient EHP review packet.

An EHP review packet contains the following:

- A detailed project description, including:
 - What the project involves
 - The dimensions of any proposed structures
 - What, how, and where equipment is being installed
 - Where the project is proposed to take place
 - The basic steps required to complete the project
 - The project's goals and how those goals are proposed to be accomplished
- Project location (physical project address or latitude/longitude of project location)
- Clear, color, ground-level site photographs if installing equipment, structures, and/or buildings
- Color aerial photograph with project limits outlined and with the location of any proposed equipment installations or structures identified, if applicable
- Site design plans/construction drawings for the proposed project, if available
- Age of buildings or structures potentially affected, if applicable
- Total extent (square footage) and depth of ground disturbance, if any
 - Information on the current disturbed condition of the area (i.e., parking lot, commercial development)
 - If ground disturbance will occur, further visual documentation, including:
 - FEMA Flood Insurance Rate Map (FIRM), located at <http://www.fema.gov/hazard/map/firm.shtm>
 - US Geological Survey (USGS) topographic map
 - U.S. Fish and Wildlife Service, National Wetlands Inventory (NWI) Map, located at <http://www.fws.gov/wetlands/Data/Mapper.html>
 - U.S. Department of Agriculture (USDA) Soil Survey Map, located at <http://websoilsurvey.nrcs.usda.gov/app/HomePage.htm>
- Any previously completed environmental documentation for the project (i.e., environmental assessment, wetland delineation, archaeological study)
- Any previously completed agency coordination for the project (i.e., correspondence with the U.S. Fish and Wildlife Service, State Historic Preservation Office)
- Any anticipated impact to environmental or historical resources as a result of the project, such as but not limited to:
 - Wetlands
 - Floodplains
 - Historic sites or properties
 - Threatened or endangered species or critical habitats(See the EHPSM for further guidance on a complete list of resource impacts to be considered)